

CS-8901

Chin

OGC REVIEW
COMPLETED

7 July 1954

MEMORANDUM TO: Chief, Finance Division

FROM : Office of General Counsel

SUBJECT : Delinquent Account - [REDACTED]

25X1A9A

REFERENCE : Papers Concerning [REDACTED] forwarded to This
Office 16 June 1954

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1. This office perceives no legal objection to the letter to [REDACTED] composed in your division apprising him of his outstanding indebtedness to this Agency in the amount of \$1,042.45.

2. So far as the accompanying file shows, this Agency is in possession of no written acknowledgement of his indebtedness from [REDACTED]. It is suggested that an effort be made to get such a written acknowledgement from him. Also it is suggested, as a matter of form, that such written acknowledgements be obtained from persons indebted to the Agency in those instances in which they are leaving its employ and the indebtednesses are known, or, where such information is learned later, the acknowledgement of indebtedness should be secured as soon as possible thereafter.

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3. As you know, cases of this general nature eventually may be forwarded to the General Accounting Office for offset against other monies owed the persons concerned by the United States, and possibly further on to the Department of Justice for possible prosecution. In both instances it is desirable, from the standpoint of the record, to have some written acknowledgement of indebtedness.

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[REDACTED]

RECEIVED
Attachment

Orig. - Addressee

1 - Subject ✓

1 - Signer

1 - Legal

1 - Vital

1 - Chrono

~~SECRET~~

MISSING PAGE

ORIGINAL DOCUMENT MISSING PAGE(S):

NO ATTACHMENT